



Pixley Irrigation District Request for Proposal (RFP) to Develop Westbrook Recharge Basin	
Issue Date	June 4, 2024
Closing Date	July 2, 2024 <i>*Late proposals will not be accepted</i>
Contact(s)	<p><i>Contract Signer:</i> Eric Limas, General Manager Pixley Irrigation District (559) 686-4716 elimas@ltrid.org</p> <p><i>Submit Proposal To:</i> Allison Tristao, Resources Coordinator Pixley Irrigation District (559) 467-9964 atristao@ltrid.org</p> <p><i>Technical Questions To:</i> John Michael Domondon, District Engineer Pixley Irrigation District (559) 991-1709 jdomondon@ltrid.org</p>

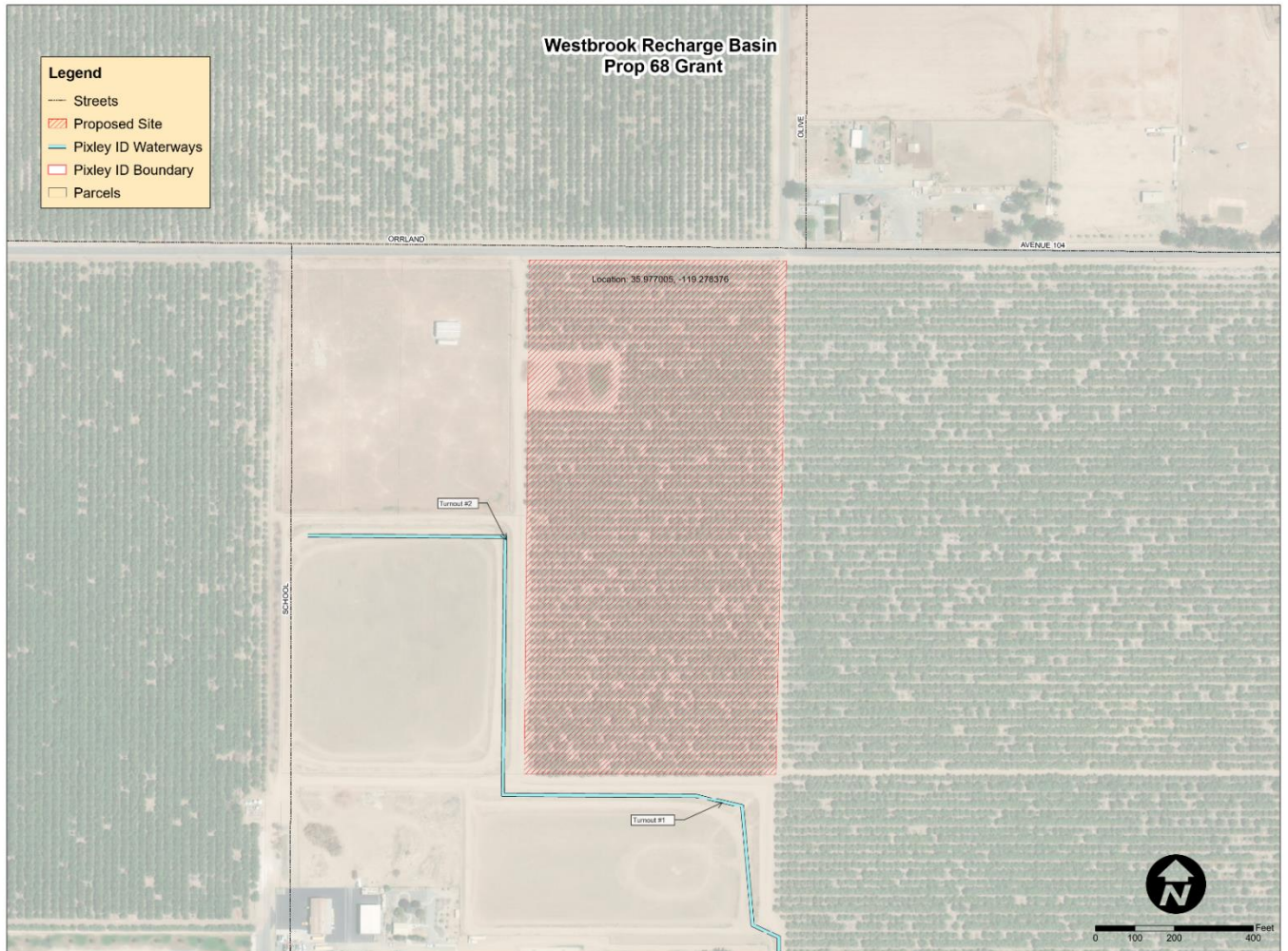
Purpose

The Pixley Irrigation District was awarded funding by the Proposition 68 Restoration Grant from the California Department of Water Resources (DWR). In order to meet the sustainability goals, the district is taking the action of constructing a recharge basin.

Project Location

The project location is Northeast of the town Pixley, CA. The coordinates of the site are 35°58'37.2"N 119°16'42.2"W.

Figure 1 – Site Map



Selection Process and Evaluation Criteria

Proposals should contain information sufficient to enable the selection team to properly evaluate the competence and qualifications of the consultants for achieving the project objectives. Submissions will be considered and ranked based on the following:

Criteria	Total Points
Project Cost	55
Project Approach	25
Project Understanding	20
TOTAL	100

The Pixley Irrigation District reserves the right to select a consultant that best meets the overall needs of the district based primarily on the goals and requirements outlined in the RFP. Please incorporate all requested information to avoid disqualification of the proposal. Factors to be considered in the selection process include, but may not be limited to:

- The completeness of the submittal in response to the requirements of the RFP
- Understanding of the scope of work and project approach.

A meeting with the consultant may be set up to clarify items in the proposal. The district reserves the right to request additional information as necessary.

This RFP and selection process shall not be deemed to create a binding contract or agreement between the district and any respondent. The district is expected to award a contract following a review of staff recommendations. However, if circumstances do not permit, the district may decide to delay or not make a decision.

Schedule

Description	Date
Proposal Deadline	July 2, 2024 (4:30 PM)
Expected Award Date	July 11, 2024
Contract	July 11, 2024
Notice to Proceed	July 11, 2024
Project Complete*	April 30, 2025

Once awarded, the selected consultant shall develop a project schedule to ensure adequate planning, coordination, scheduling, and reporting during the protocol development and review process. The schedule will also assist the district in monitoring the work's progress and processing payment requests.

Progress Meeting

The consultant shall include a monthly project update meeting on the schedule in which the district will receive project updates.

Submission Requirements:

To be considered, all submissions must include the following components:

1. Executive Summary—The respondent shall submit an executive summary detailing the key aspect of the proposal. The executive summary should clearly state the respondent's understanding of the RFP and identify the respondents' key team members and their roles with respect to the proposed project.
2. Statement Approach—The respondent shall briefly describe the proposed approach and process for the project and summarize the other significant aspects of the proposal, noting how the respondent meets the requirements of the RFP.
3. Cost Proposal – A cost estimate for the scope of services shall be provided.

Submission:

The proposal must be submitted via email by July 2, 2024, no later than 4:30 PM (PST) and must be submitted to:

Allison Tristao
Pixley Irrigation District
atristao@ltrid.org
PH: (559) 467-9964

For technical questions contact:

John Micheal Domondon
Pixley Irrigation District
jdomondon@ltrid.org
(559) 991-1709

Project Scope of Work:

The proposed project entails building a recharge basin/percolation pond on a 20-acre parcel that is currently fallowed. A design plan is attached to this RFP. Before construction the district will prepare and obtain the following permits: a Dust Control Plan (DCP), Storm Water Pollution Prevention Plan (SWPPP), and any local permits. The district will remove existing electrical components before construction. Construction water will not be provided; the contractor will have to bring their own. Any questions regarding the plan are to be directed to the contacts above.